

Creativity, Action, Service (CAS)

The CAS requirement is a fundamental part of the programme that takes seriously the importance of life outside the world of scholarship, providing a refreshing counterbalance to academic studies. Students are expected to be involved in CAS activities for the equivalent of at least three hours each week during the two years of the programme. **Creativity** is interpreted broadly to include a wide range of arts activities as well as the creativity students demonstrate in designing and implementing service projects. **Action** can include not only participation in individual and team sports but also taking part in expeditions and in local or international projects. **Service** encompasses a host of community and social service activities. Some examples include helping children with special needs, visiting hospitals and working with refugees or homeless people.

Grade	Date of Question	What is the question?
11	'Aug 15	Have you proposed all of your fall activities and projects on ManageBac for your first CAS interview the first week of school?
11	'Sep 15	Have you conducted your first CAS Interview?
11	'Nov 15	Your second CAS interview is set to take place in one month. Have you already proposed your required extended project? If not, are you prepared to do so at this coming meeting, as required?
11	'Dec 7	Have you set up a meeting for your second CAS interview and reviewed the rubric on the uascas.com website to prepare for it?
11	'Dec 22	How did your 2nd CAS interview go? Has your required extended project been approved, and when are you starting it?
11	'Apr 10	Have you scheduled your third CAS interview to take place this month and reviewed the rubric from the uascas.com website to prepare for it?
11	'May 1	How did your 3rd CAS interview go? What plans do you have to make sure that your CAS activities are active through the summer months, as required by IBO guidelines?
11	'Jul 6	What activities are you sustaining for CAS this summer? Are you current on your CAS reflections?
12	'Oct 5	Have you scheduled your 4th CAS interview and reviewed the rubric from the uascas.com website that you must bring to your advisor? Is your CAS extended project completed or near completed, as it should be at this point?
12	'Feb 15	Are you beginning to collect all necessary supervisor completion forms, logs (if required by advisors), and have you updated your CAS reflections on managebac in preparation for your final interview next month? Make sure your student carefully reviews the final rubric on the uascas.com website, which will result in a "pass/fail," noting that a failing grade automatically results in IB diploma ineligibility.
12	'Mar 15	Have you scheduled your final CAS interview and reviewed the rubric that you must bring to that meeting?
12	'Apr 1	Did you receive a passing grade for CAS?

The Extended Essay (EE)

The extended essay is an independent and self-directed piece of research that all students conduct through an in-depth study of a question relating to one of the DP subjects, which culminates in a 4,000-word paper. As a required IB component, it provides a practical preparation for the kinds of undergraduate research required at the university level.

Grade	Date of Question	What is the question?
11	'Nov 20	Please request from your child the following, which are due on November 25th to Mrs. Yeokum: the OU field trip permission slip and check/money and the parent EE/CAS contract. Remind your student that Mrs. Yeokum will not take these forms without also receiving their topic of interest form, required by students to fill out.
11	'Jan 2	Have you arranged your first official EE meeting with your supervisor and completed the "EE Proposal Form" handout for discussion?
11	'Feb 13	What does your EE supervisor expect you to complete and discuss before you attend the OU field trip next month? Background reading? Finishing your research question?
11	'Mar 14	Now that you've attended OU to learn to research, where are you going to find the time to conduct your research for your EE so that you can provide a sample 1,000 words prior to the end of the school year for your supervisor? (This excludes students writing an EE in the sciences.)
11	'May 1	Science EEs Only: Did you turn in your required scientific procedure for your EE to your science teacher today?
11	'May 2	What did you and your EE supervisor discuss at your spring research conference session that was supposed to be completed as of today?
11	'May 26	All Groups except science EEs: Have you scheduled your final EE conference for the first week of June and, if required, ready to turn in your sample 1.000 words?
11	May 26	Science EEs only: Have you scheduled your summer experiment meeting at UAIS with your science teacher?
11	'Jul 6	What is your plan to complete your EE research and complete your full rough draft in time for school to start?
12	'Sep 6	Your official EE rough draft is due the first week of school. Have you turned this in both online to turnitin.com and to your supervisor?
12	'Nov 15	Have you scheduled/completed your official rough draft conference with your EE supervisor so that you can receive your draft back in time to work on and submit the final draft?
12	'Dec 18	Have you turned in your 3 copies of your final draft of your EE to your supervisor to be officially graded?
12	'Feb 1	Have you completed your EE viva voce interview and signed your official IB coversheet, both of which officially completes your EE experience?

Theory of knowledge

The Theory of Knowledge (TOK) requirement is central to the educational philosophy of the Diploma Programme. It offers students the opportunity to reflect critically on the diverse Ways of Knowing and on the Areas of Knowledge in order to consider the role and nature of knowledge in their own culture and in the cultures of others in the wider world. In addition, it prompts students to be aware of themselves as thinkers, encouraging them to become more acquainted with the complexity of knowledge and to recognize the need to act responsibly in an increasingly interconnected but uncertain world. As a thoughtful and purposeful inquiry into different Ways of Knowing, and into different kinds of knowledge, TOK is composed almost entirely of questions. The most central of these is "How do we know?"

Grade	Date of Question	What is the question?
12	'Nov 11	Which of the 6 prescribed titles are you thinking of selecting; why that one in particular instead of the others?
12	'Nov 18	Did you select and post your prescribed title to the Managebac site?
12	'Dec 20	How much work is done on your essay prior to going into the holiday break? Did you decide to turn it in early and upload it to Turnitin.com and to the Managebac site?
12	'Jan 2	Did you upload your essay to Turnitit.com, Managebac site, and a hard-copy to your TOK teacher?
12	'Jan 21	How do you plan on revising your essay taking in to consideration your conference you had with your teacher and looking at the rubric and exemplars that have been provided?
12	'Feb 10	Sit with me and show me how you revised the original essay you turned in January 2nd to the final copy you have now. Indicate what score your work reflects in each of the criterion from the rubric.
12	'Feb 14	Is your final copy uploaded to Turnitin.com and Managebac? Did you upload to IBIS website with Mr. Layson? There are no late submissions due to the upload date established with Cardiff.

Group 1: English (Language B)

The IB Diploma Programme language A: literature course develops understanding of the techniques involved in literary criticism and promotes the ability to form independent literary judgments. In language A: literature, the formal analysis of texts and wide coverage of a variety of literature—both in the language of the subject and in translated texts from other cultural domains—are combined with a study of the way literary conventions shape responses to texts. Students completing this course will have a thorough knowledge of a range of texts and an understanding of other cultural perspectives. They will also have developed skills of analysis and the ability to support an argument in clearly expressed writing, sometimes at significant length. This course will enable them to succeed in a wide range of university courses, particularly in literature but also in subjects such as philosophy, law and language.

Grade	Date of Question	What is the question?
11	15-Dec	Do you have a thesis or topic idea for the Individual Oral Presentation yet?
11	1-Jan	Do you have a formal thesis and developed topic submitted for the Individual Oral Presentation?
11	1-Feb	Did you deliver your Individual Oral Presentation? How did it go?
11	15-May	What is your progress on the Externally Assessed Written Assignment rough draft? May I see it?
11	1-Jun	Did you turn in your Externally Assessed Written Assignment final draft? Did you turn in the reflection you need with that final draft? Did you submit your Externally Assessed Written Assignment final draft to turnitin.com to check for authenticity?
12	1-Sep	(Ask monthly through December) Are you keeping in mind that all of the works you are studying (Hamlet & Swift) will be assessed on the IOC in January? What are you doing to keep track of all that work?
12	mid-Dec	Do you have everything you need to review for your January IOC meeting? What is your meeting date and time?
12	Mid-Jan Thru April	Are you keeping in mind that all of the works you are studying (4 novels) will be assessed on Paper 2 in May? What are you doing to keep track of all of that work? May I see your system?
12	April	Are you developing compare and contrast questions to apply to the four novels? May I see the questions that you have constructed? Are you practicing building responses as homework?

Group 2: Foreign Languages (Language B)

The IB Diploma Programme language B course provides students with the opportunity to acquire or develop an additional language and to promote an understanding of other cultures through the study of language. The course allows students to access the target language by studying it as a beginner or as someone with prior experience of the language. Language B is designed for students who possess a degree of knowledge and experience in the target language. Those learning a language B at higher level or standard level should be able to follow university courses in other disciplines in the target language that is being studied.

Grade	Date of Question	What is the question?
12	15-Sep	Have you been studying your vocabulary and practicing listening in the target language regularly?
12	15-Nov	Have you been studying your vocabulary and practicing listening in the target language regularly?
12	1-Dec	If your student is in HL language, has he/she chosen the literary work for the Written Assignment?
12	5-Jan	If your student is in HL language, has he/she read the literary work for the Written Assignment?
12	15-Jan	Have you been studying your vocabulary and practicing listening in the target language regularly?
12	10-Feb	Are you ready for the Written Assignment will take place in class next week?
12	28-Feb	Have you scheduled their Individual Oral Interview?
12	1-Mar	What are you doing to prepare for the Individual Oral Interview?
12	15-Mar	Have you been studying your vocabulary and practicing listening in the target language regularly?
12	15-Mar	Have you completed at least one in class Interactive Oral activity?
12	15-Apr	Have you completed the practice exams provided by the teacher?

Group 3: History of the Americas & 20th Century Topics

The IB Diploma Programme history courses aim to promote an understanding of history as a discipline, including the nature and diversity of sources, methods and interpretations. Students are encouraged to comprehend the present by reflecting critically on the past. They are further expected to understand historical developments at national, regional and international levels and learn about their own historical identity through the study of the historical experiences of different cultures. In addition, the course is designed to: 1) encourage the systematic and critical study of human 2) experience and behavior; physical, economic and social environments; and the history and development of social and cultural institutions 3) develop the capacity to identify, analyze critically and evaluate theories, concepts and arguments about the nature and activities of the individual and society 4) enable students to collect, describe and analyze data used in studies of society; test hypotheses; and interpret complex data and source material 5) promote an appreciation of the way learning is relevant to both the culture in which the student lives and the culture of other societies 6) develop an awareness that human attitudes and beliefs are widely diverse and that the study of society requires an appreciation of such diversity 7) enable the student to recognize that the content and methodologies of the subjects in group 3 are contestable and that their study requires the toleration of uncertainty.

Grade	Date of Question	What is the question?
11	1 Apr	Are you up to date with current History IA requirements?
11	15 May	Has your History IA rough draft been submitted in paper and on turnitin.com?
11	10 Jun	Has your final History IA been submitted in both paper copy and turnitin.com?
12	1 Nov	Has your History IA Cover Sheet been Submitted?
12	1 Apr	Have you begun to look at 11th Grade content as review for your IB Exam in History in May?
12	1 May	Do you feel thoroughly prepared for your IB History Examination?



College Counseling Deadlines

The UAIS Counseling Department provides a comprehensive college counseling program for students in grades 9-12. The questions below will help your student stay on track with the some key requirements of the college application process. Additionally, students/parents receive a detailed timeline in the spring of the junior year. Counselors are always available to answer questions and assist families with the college process. Kristy Newell (586) 797-3192 kristy.newell@uticak12.org and Wendy Johnson (586) 797-1976 wendy.johnson@uticak12.org

Grade	Date of Question	What is the question?
11	'Aug 1	Have you created a Common App account?
11	'Oct 10	Have you submitted your payment via payschools for the PSAT if you elected to take it?
11	'Jan 1	Have you registered for a weekend ACT (actstudent.org) and/or SAT (collegeboard.org)?
11	'Mar 1	Have you considered registering for SAT subject tests?
11	'Jun 1	Did you submit the parent/student questionnaire to your counselor via email?
11	'Jun 1	Did you request (in person) letters of recommendation from junior year math, science, English, social studies, or world language teacher(s) and send them your LORI form, parent and student questionnaires via email?
11	'Jul 1	Have you registered for an appointment at the College Essay Day workshop in August?
11	'Jul 1	Did you create a Parchment account (parchment.com) for sending your high school transcripts in the fall?
12	'Sep 1	Have you identified the application and scholarship deadlines for the schools to which you are applying?
12	'Sep 1	Have you contacted ACT/SAT to have your official scores sent directly to each college?
12	'Sep 1	Have you signed up to meet with college reps visiting UAIS?
12	'Oct 1	Did you check to see if the CSS Profile is required at the school(s) you are applying to? When is it due?
12	'Dec 1	Did you apply for a FAFSA pin at pin.ed.gov ?
12	'Feb 1	Did you complete the Free Application for Federal Student Aid (FAFSA) at fasfa.ed.gov ?

Other Elements & Deadlines

Grade	Date of Question	What is the question?
11	Jan 15	Have you decided to take any AP exams this year, perhaps the AP English Literature test, for additional college credit? If so, please speak with Mrs. Newell for registration information.
11	June 1	Have you sat down with Mr. Layson to discuss your classes and level options (HL or SL) for senior year? Please login to your ManageBac account and show me your plan page.
12	Sep 10	Have you received the IB Exam Verification Form from Mr. Layson that I have need to sign in order for you to get your official invoice?
12	Sep 20	Did you turn in your ManageBac Exam Verification form to Mr. Layson? You should have received your invoice for your May IB exams that we both need to sign and return with the necessary payment. May I see it?
12	Oct 31	Did you receive your IB registration summary and receipt for exam fees from Mr. Layson? May I have the receipt for our records?
12	Nov 1	This is your last chance to verify that all of your classes and levels are correct. Will you please verify these one more time, because if there are any changes it will cost us an amendment fee?
12	Jan 15	Have you decided to take any AP exams, in addition to your IB exams, this May for additional college credit? If so, please speak with Mrs. Newell for registration information.
12	Mar 10	Did you receive information in the following areas regarding IB exams? 1) Transportation Waiver 2) Personal Exam Calendar
12	May 1	Have you emailed Mr. Layson with the college you are attending next year, so that he can insure your IB scores will be forwarded on time?
12	July 6	Today is the big day! Please use your IB information and PIN that Mr. Layson gave to you back in March to access your IB exams scores and diploma status!